

THE FOOTBALL ASSOCIATION



CRITERIA FOR ENTRY INTO THE NATIONAL LEAGUE SYSTEM 2018/2019

Set out below is the process to be followed by competitions seeking approval from the Football Association for clubs to be placed into the National League System at a Step higher than Step 7 for season 2018/2019.

Process

- The Football Association will manage this process.

- Leagues are requested to complete the attached form on behalf of the club seeking entry. The form is to be completed thoroughly and returned to the Association accompanied by the following additional information:
 - A copy of business plan/budget for the coming season.
 - Details of the ground on which the club will play. This must include full details of the security of tenure for the ground in question.
 - If the club is intending to enter into a ground share agreement then a copy of the ground share agreement must be supplied
 - Confirmation that the facilities at the ground meet the appropriate grading requirements for the Step to which the club is seeking membership.
 - Confirmation that the club has been affiliated by a County Football Association for Season 2017/2018 and will affiliate for Season 2018/2019.
 - A written submission setting out clearly why the club wish to be considered for a position higher than Step 7.
 - A written submission from the league setting out clearly what the exceptional circumstances are for the club to be placed higher than Step 7.

It must be noted that a club will only be considered for allocation to a division after normal promotion and relegation has been applied and there remains a vacancy in that particular division.

THE FOOTBALL ASSOCIATION

APPLICATION FOR ENTRY INTO THE NATIONAL LEAGUE SYSTEM
SEASON 2018/2019



SECTION 1 - GENERAL	
Name of League	
Name of Secretary	
Name of Club	
Address of Secretary	
Contact Telephone Number	
Contact Email Address	
Is Club currently in a league	YES / NO
If YES, name of League and Division	

SECTION 2 - ENTITY STATUS	
Entity Status (i.e. <i>Members Club, Limited Company, etc</i>)	
If Incorporated, Full Name of Company and Company Registration Number	

SECTION 3 - GROUND GRADING	
Name and address of the ground on which the club intend to play in season 2017/2018	
Does the Ground meet the relevant grading criteria for the Step at which the club intend to play?	Yes / No
If the club intend to enter into a ground share agreement please state the name of the club at which the club will play.	
Does Ground have Floodlights? (Please delete as Appropriate)	Yes / No

Floodlight Readings	Average Lux Reading: Minimum Reading: Maximum Reading: Date of most recent floodlight certificate <i>(Copy of most recent floodlight inspection certificate to be attached)</i>
Is there an artificial playing surface at the ground specified above	Yes / No

SECTION 4 - SECURITY OF TENURE	
Tenure on Ground <i>(Please ring as appropriate)</i>	Freehold Leasehold Licence Ground share Other Agreement
If Leasehold, Licence or Ground Share Agreement, please provide Name of Owner	
Period of Lease, Licence or Ground share Agreement	
Expiry Date of Lease, Licence or Ground Share Agreement	
If Other, please provide details of the security of tenure arrangements in place	
Please detail any restrictions on the use of the ground that will prevent the Club having access during the Playing Season	

On behalf of the _____ League we support the
the election of _____ FC into the National League
System for Season 2018/2019. We certify that we fully understand the information requested.

_____ **Date:** _____
League Secretary

Name in Capitals _____

**PLEASE ENSURE YOU RETURN THE APPROPRIATE DOCUMENTATION WITH THIS FORM
APPLICATIONS WILL NOT BE CONSIDERED IF THE APPROPRIATE DOCUMENTATION IS NOT RETURNED**

This completed application form and attachments must be returned to
Matt Edkins at The FA Group, Wembley Stadium, PO Box 1966, London, SW1P 9EQ
Email address: matt.edkins@thefa.com

TO BE RECEIVED NO LATER THAN 1 FEBRUARY 2018